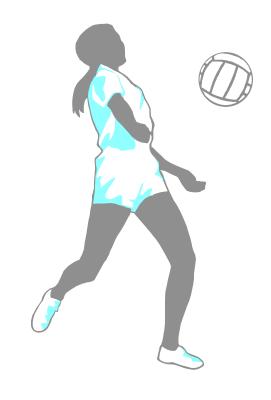
Volleyball Users Guide



TurboStats Software Company PO Box 144 Towaco, NJ 07082 www.turbostats.com

The Fastest, Easiest Way To Keep Stats

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Chapter 1 Getting Started

TurboStats comes with an automated install program that will prompt you for a directory for the installation, install the program and sample team, and also create an icon in the program manager.

Running the Installation Program

Insert the program disk into your floppy disk drive (assume drive A:) From the Windows Program Manager or File Manager:

[File][Run]

A:\SETUP



Windows 95 users: press the START button first, then select RUN.

You will be asked for the drive and program directory (where to install). The program will automatically be installed onto your hard drive after the installation program is complete. Note: You cannot run TurboStats for Windows directly from the floppy drive.

If you have any problems installing see Troubleshooting

System Requirements

The minimum system requirements for running *TurboStats* is an IBM or Windows compatible computer with a 386 or higher processor, Windows 3.X, 95 or NT. A minimum of 2 MB of system memory (RAM) and a hard disk with 1.5 MB of disk space remaining.

Other TurboStats Versions

This program is available in other sports versions. The password you receive after you purchase TurboStats unlocks the particular version you ordered. Many more sports products are being developed so check our Internet web site www.turbostats.com.

78 batting, baserunning, fielding, pitching and catching stats Baseball/Softball-

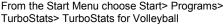
Basketball-50 offensive, defensive and game stats

Football over 200 offensive, defensive, kicking and penalty stats Soccer-

50 offensive, defensive and game stats

☐ TurboStats

Starting the Program





Note: if you start the program a different way you must make sure your working directory is your TurboStats main directory otherwise you will not have access to your license and default files

- | - | × |

Entering Your Password

You can begin using TurboStats for up to 4 games prior to entering your password. You can enter your password at any time using the command [Help][Enter your Password] in the Team Form. **Note: the letters in your password are case sensitive.**

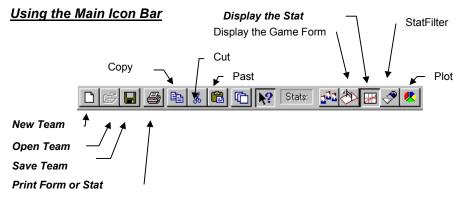
Using the Keyboard

All menus and buttons can be activated using a mouse or by either:

- Pressing the <alt> key on your keyboard along with the underlined letter on the button or menu
- Pressing the <tab> key until the button has the focus and then press <enter>. Use <shift><tab> to move backwards.

Running the Sample Team

If you are a first time user then we strongly recommend trying the sample team first. This will quickly give you an overview of how the program works and how data is entered and stats are printed.



Backing Up Your Team Data

Hard disks crash and your data can become corrupt. For this reason we strongly suggest that you back up your team data after every three games. This way if something goes wrong you don't have to enter all your data again. Make a backup using the included program option [File][Backup Team].

Moving Your Data From One Computer to Another

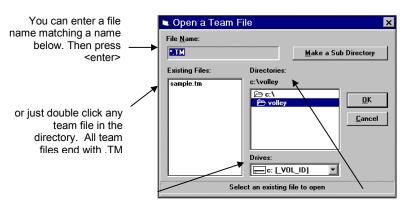
To move your entire team database to another computer use the Backup routine as described above. Insert the backup disk into one of the floppy drives on the new computer. (You must have TurboStats running on the new computer). Select [File][BackupTeam][Restore from Backup]. Select your team from the list and the entire team database will be copied to the new computer in the current directory.

Chapter 2 Using TurboStats

Opening an Existing or Sample Team

From the Main Menu select [File][Open Team] or click the Open Team icon.

• Select an existing team from the file list box and press OK (<enter>)



Display of the current drive selected. Press the down arrow to select another drive or floppy drive

Listing of the directories on the current drive (c:).

Program Overview

TurboStats consists of five main forms for data entry and edits.

- The Team Form Create team rosters and pre-game line-ups
- The Game Form Add or Edit all game data and notes
- The Stat Viewer View, edit, sort, and print stat reports
- The Stat Filter Customize your stat reports
- The Plot Form Plot any stat in pie, bar or line format

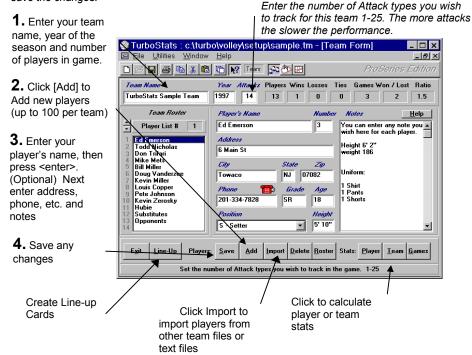
Creating a New Team

- Close any open teams by pressing Exit on the team form
- Select [File][New] from the main menu or click the New Team icon (see Using the Main Icon Bar on page 2-2)
- Type an 8 character team name for your team file (Note: all teams must end with .TM)
- Press [OK]

Using the Team Form

After you select an existing team or create a new team the following team form appears. To enter data use the following easy steps:

After adding all your team's players you can display any player's address information by selecting the player's name in the player list box. **Note:** just click in the player list box to select a player. You can edit any player information at any time and then press [Save] to save the changes.

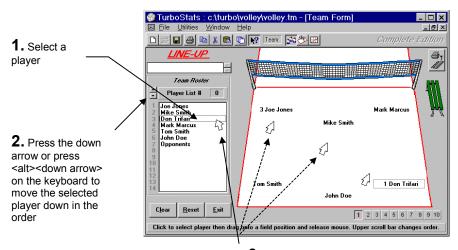


Importing Player Data

You can import player's names and addresses from any of the following sources. Other TurboStats Team Files - Comma Separated Text Files - Tab Separated Text Files. Press the <Import> button on the Team Form. After the Import Form appears click the type of file you will be importing and then click <Browse> to find the file to import from in your directory. Double Click on any name in the listbox and that player's name and other information will automatically be pasted into your Team Form. Continue to click <Import> to add more players. Comma Separated and Text files must be in the right columns as shown below:

Name, Uniform Number, Address, City, State, Zip, Phone Number, Position, Notes

Creating a Line-up and Changing the Default Player Order



10 Different Layouts Can Be Stored Along With Notes for Each Layout

3. Drag and drop by holding down the left mouse button dragging your players onto the desired positions and then release the button. Dragging to the bench removes the player from the court.

Printing Line-up Cards

Press the Line-up button located in the upper right hand corner of the screen. A line-up card will be created using the player order and the selected court layout. The Stat Viewer will then open to display the lineup card information. You can delete players, change columns, and add opponent names and game dates prior to printing your lineup card.

Printing Player Rosters

Press the Roster button on the Team form to print a full team roster. You have the option of also including the player notes. Your complete roster will be displayed in the Stat Viewer.

Team Form Tips

If you use any substitutes (players that are not on your official roster) during the year you will need to add one player called SUB to your team roster. This way the points and team percentages will be accurate.

Tracking Opponent's Stats

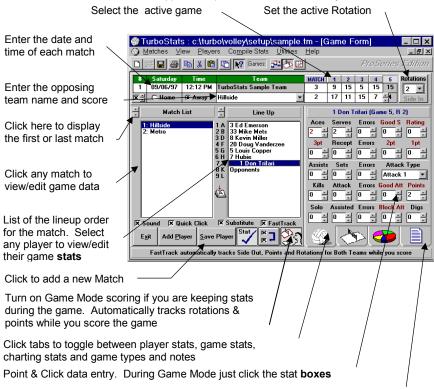
You can track all your opponent's stats by simply creating a player named "Opponents" (spelled exactly as shown without the quotes). Your opponent's stats will not be skipped in all team reports and game totals. See adding data in the game form to see how to add opponent's stats in your games.



Using the Game Form

Adding Game Data

After creating your team you can add game data by pressing the [GAMES] button on the Team form or the Games icon. This will create a game file and set the user definable stat headings. Any of these headings can be changed (see Changing User Defined Stats for more information). If you are opening an existing TurboStats team file all opponent's names used will be added to the opponent's pull down list automatically.



Displays the match notes and types screen

Entering Matches

- To enter a new match press the [ADD MATCH] button
- To move through the form press the <enter> key or use the mouse
- Enter the opponent's name <enter>
- Enter the date and time <enter>
- Enter the opponent's wins and score in each game type, click, or use the up arrow key <enter> (Note: your team's points are automatically calculated if stat checking is on).
- Select a Match Type: Season, Tournament, etc. or select NEW to create your own (Note: this Match type is used for future stat sorting.)
- Enter location or select New to create your own<enter>
- Enter the user defined stat (Umpire is the default)<enter>
- Select a player for the game (it does not have to be the first player in the Select Player list box.) <enter>

- Select a game using the game buttons (also select a rotation and attack if your using the ProSeries Version). You can't add data if Match or All rotations/Attacks is selected
- Press "Game Mode" to track stats during a live game. Select players and click the stat boxes to increment statistics as the game is in progress. Change the attack types if you wish by clicking the pull down list or using the hot keys a,s,d,f,g,h,j,k,l
- You can also enter all the player's stats after the match. Press <enter> after each
 entry or just click on the scroll bars for the stats you want to change
- Click games 1-5 to enter stats. Change rotations and attacks if desired
- Click the icons to add other game stats for the match.
- Press the SAVE PLAYER button or click on the next player to add
- Repeat until all players who played in the match are added
- Add all substitutes at the end of the player lineup
- If you created a player called *Opponents* then add opponents as the last player in each game. Enter the combined stats for the opposing team and press SAVE
- Press the GAME NOTES icon to add any notes for the game
- Press the SAVE MATCH button (the game totals for all players will be calculated except the player name Opponents)

How to Edit Game Data

To change any game information do the following:

- 1. Select the Match in the match list box.
- Select a game from the game buttons 1-5 (top right of Game Form next to MATCH). If you do not breakdown stats by games choose game 1
- ProSeries Users Only: You must also select a rotation and attack type. If you do not break down stats by rotation choose rotation 1. If you do not break down by Attacks choose Other Attacks.
- 4. Select a player in the lineup box to change any player stats.
- Press SAVE PLAYER then SAVE MATCH.

You cannot edit when MATCH, All Rotations or All Attacks are selected. They are for calculation purposes only.

Adding Players to an Existing Match

Select a match in the match list. Press the [ADD PLAYER] button or the menu [Players][Add to lineup]. Select from the remaining players in the add player list box. SAVE Match when complete. To cancel press <esc> or the cancel button. **Note:** the Add player button toggles from Add Player to Cancel.

Removing Players from an Existing Match

Select the match in the match list. Select the player in the line up list box. If the player did not play in any games then select the menu [Players][Remove from Match lineup] . To remove from any one game set the games played stat to 0 for that game. *Note: removing a player may change the game totals*.

Tracking Opponent's Game Stats

Add the player "Opponents" to your team roster and then enter Opponents into the match just like any other player. Enter your entire opponent's stats for the game. Opponent's stats will not be used in match totals when the games are compiled.

Changing the Match Type, Field and Weather Selection Lists

When selecting [ADD GAME], the first selection in the match type list is the default. You can change this file by selecting [Utilities][Edit Game Type File] while in the game form. Make any changes necessary and then save. Next, exit the game form and return to see

TurboStats for Volleyball

the new changes. **Caution**: if you change a match type that has already been used in any matches you must select each match and change the match type to the new value. Otherwise these matches will not be calculated in some stats printouts.

Changing the User Defined Stats

You can change any of the user defined stats by either double clicking on the red stat names or using the menu Utilities > Edit User Defined Stats.

Entering Forfeit Matches

If a match was won or lost by forfeit you must select the match Type "Season Forfeit". Click the notepad icon in the bottom righthand corner of the Game Form to display the match Type list box. Click the right arrow to display the list of choices and click on "Season Forfeit". Next enter at least 1 game won for the opponent if your team forfeited the match or press Save Match and you will be prompted for your team's score. Enter at least 1 win for your team if the opponent forfeited the match.

Printing Stat Reports

Stats can be printed by player, team or games. You can filter data for any match type like Season, Playoffs, Tournament, etc.. You can also make a League Disk to merge with other team managers using *Turbo*Stats and create exciting "League Printouts".

Printing Individual Player Stats

After entering game data you can print stats from the team form or the game form by:

FROM THE TEAM FORM

- Selecting a player in the player list box
- Double clicking on the player's name or pressing the Player button

FROM THE GAME FORM

- Selecting a player in the lineup list box
- Double clicking on the player's name or select the menu Compile Stats / Player Stats

Printing Team Stats Summary

Print team stats from the team form or the game form by:

FROM THE TEAM FORM

Click or press the Team button

FROM THE GAME FORM

Select the menu Compile Stats / Team Stats

Printing Individual Games or Matches

To print a report for the selected game in the Game Form select the menu [Games][Print Current Game] or [Match] or double click any game in the list

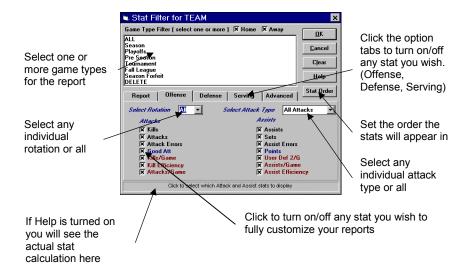
Printing Match/Game Summaries

To print a summary for all games select [Compile Stats][All Games (Summary)]Printing Game Schedules

Printing Match Schedules

To print a Match schedule with scores select [Matches][Print Match schedule] (**Note:** you cannot change the order of the Matches in the match list box, however you can sort your report by Date played.)

Using the Stat Filter



Prior to printing any stat reports the Stat Filter appears to allow customizing of your report. Using the stat filter you can:

- Print reports containing only Season, Playoff, or Tournament games or any combination
- Turn on/off any of over 50 stat choices
- Turn on/off all of the Offensive, Defensive, Game or User Defined Stats from the report screen
- Select the abbreviated, full headings or user defined headings
- Turn on/off the auto-adjust grid feature
- Filter out player who played less than X minutes.
- Turn on/off game types (season, playoffs, etc.)
- Group cut and traded players into one stat called "others"
- Turn on/off game types display

The Match Type Filter

A Match type is used to differentiate games played by season, playoffs, tournaments, etc. When you add match data you choose a match type for each match entered. You can then **select one or more** of these match types and only those matches with matching types will be used for the stat report.

Note: a Match Type must be highlighted to be included.

Grouping cut and traded players

If you set a player's position in the Team Form to Cut or Traded then you can total all their stats into one heading called "Others".

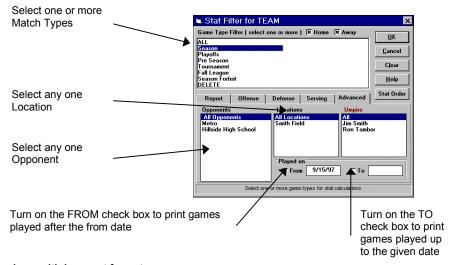
Including Match Types in player reports

You can optionally turn on/off the printing of game types like Season, Playoffs, etc. in the player reports only. This option will not be used in any team or league reports.

Advanced Reporting Options

You can now print reports for any or all of the following advanced conditions:

- multiple games against the same opponent (note: the opponent's name must be spelled exactly the same in each game)
- played at any location
- any Umpire (or whatever user defined stat category you create like Good Opponents, etc.)
- From, To, or Between any date range



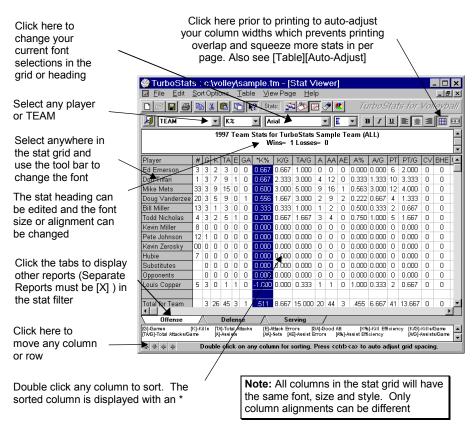
Saving multiple report formats

You can create up to ten different reports that store the on/off status of all the stats and report options.



Using the Stat Viewer

After you select your options with the stat filter the customized stat report will be displayed in the stat viewer. You can sort the report by any stat heading simply by double clicking one of the stat columns in the viewer or by using the pull down list. Additionally, you can add, edit or type any notes you desire in the viewer and then print this report to your printer.



Auto- Adjusting the Stat Grid

In order to squeeze the maximum amount of stats on the screen and on your printouts we have created auto-adjusting. After compiling a stat report, changing fonts, or prior to printing select [Table][Auto Adjust Grid]. As well as compressing as many stats as possible on your page it also prevents column printing overlaps. You can adjust the amount of space between each column by selecting [Table][Auto Adjust Spacing].

Fixed Headings/Names

The gray shaded areas on the stat grid are fixed areas. They do not scroll during panning of your stat report. To allow scrolling or to enable adjust column size or text alignment you must turn the Fixed Heading or Fixed Names off. [Table][Fixed Heading]/[Fixed Names].

Deleting rows from the Stat Viewer

To remove rows from the stat report first select the rows you wish to delete, then choose the menu [Table][Delete Selected Rows].

Moving rows and columns

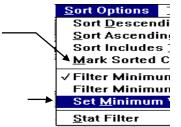
You can move any row or column anywhere you want by first selecting the row or column by clicking on the top column or left row. Next click the move arrows in the lower left-hand corner of the Stat Viewer (Note column moves are temporary and will be reset after a new report is created).

Setting Minimum Sort Values

You can set the minimum number of attack attempts and serve attempts to prevent players with high percentages with few games played from sorting to the top. All players falling below the set criteria will sort at the bottom of the list. Set the Minimums using the command [Sort Options][Set Minimum Values]

Selecting the Filter menus will turn on/off minimum sort options. Note: if the check mark is visible then the option is turned on. Selecting that option again will turn the sort option off.

Set the minimum values for total attacks and total serves



Printing Leader Reports

You can print only the top ## of players in your report. First sort by the desired heading and select [File][Print Leader Report]. To set the desired number of rows to print select [File][Page Setup]

Permanently Setting Your Stat Order

Use the command [Table][Set Stat Order]. Click on the stats in the order you want them to appear in the Stat Viewer. (Note: the Game Form cannot be loaded due to memory limitations)

Exporting reports to comma separated files for spreadsheets

Select [File][Export][Comma Separated]

If you use a spreadsheet program like Excel or Lotus you can create a comma separated file that can be imported into these programs. You can use the charting routines to create various plots and bar graphs. This is an unsupported feature of TurboStats so please do not call our technical support line for help with your spreadsheet program.

Exporting reports to HTML file to display on the Web

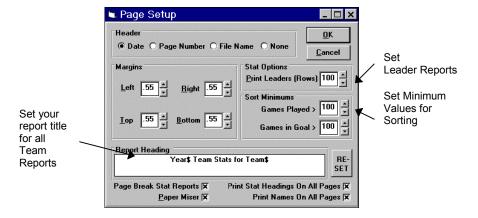
If your program is registered you can create HTML files using [File][Export][HTML]. If you enter a filename that already exists you will be prompted if you want to append to the existing file or overwrite it.

Sample Game Report as it will appear in a WEB Browser (baseball report shown)



Customizing Your Report Output

Use [File][Page Setup] to select the following options:



Using Paper Miser to print wide reports on one page

If you are printing a report that will not fit across one piece of paper the report will automatically print below the first report on the same page if this feature is turned on.

Printing Multiple Reports On One Page

Paper Miser is great for one report. If you wish to create multiple reports on the same page use "Page Break Stat Reports". After you print your report you can select another report and print it without ejecting the page from your printer. When you are ready you can eject the last report by either checking the Page Break checkbox during printing, by selecting [File][Printer Formfeed] or exiting the Stat Viewer. If the next report will not fit on the remaining paper the last page will automatically be ejected from the printer. The printer icon will be red if any reports have not yet been ejected from the printer.

Printing League Stats

To create league leading printouts have one person track all the stats on one PC or have all team managers track their own team stats on their own PC. Then submit a league disk summary every few weeks to the league statistician who merges this data into the stat viewer. Here's how it works:



Select the destination drive for your team summary.

- [Current] if all stats are be kept on one computer
- [A or B] if each manager i tracking their own team's stats.
 - Select [Make a League E on Exit] and you will be prompted to create a leag disk each time you exit th game form

Creating a League Disk

- Each manager or team representative tracks their own team's stats on their own computer or all stats are tracked by a single person on one computer
- In the game form select [Compile Stats][Create a League Disk]
- Select the <u>Season</u> game type (or what your league decides)
- All stats will be processed regardless of the user's selections
- Insert a floppy disk in the selected floppy drive
- Your entire team stats are summarized and copied to the floppy disk
- Submit this disk to your assigned league statistician
- Or Email the .lea file to them as an attachment.

Merging Stats From Other Teams (complete version only)

- Start a new file in the Stat Viewer: [File][New]
- In the stat editor select [File][Merge Files]
- Select the *.LEA file on the disk or press [Merge ALL]
- Note: It is a good idea to copy all the LEA files onto your hard disk.

Sample League Merge

Use the above league merge commands and merge the two sample files BLUE.LEA and GOLD.LEA from the samples directory.

Creating Team Records

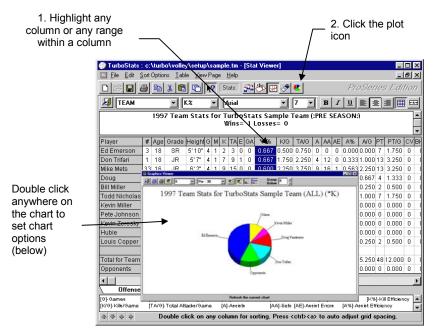
You can create a stat report representing your team's offensive and defensive and serving records by following these easy steps:

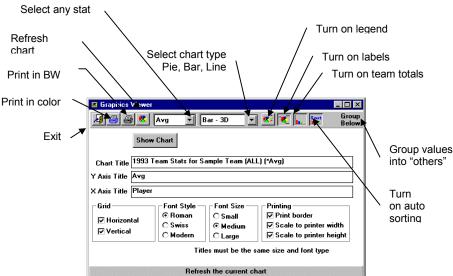
- Create a league disk from the game form [Compile Stats][Prepare a League Disk][Current Drive]
- 2. Open the Stat Viewer and merge in this report [File][Merge]
- 3. Save this report as your record report [File][Save As] > "records.sts"
- 4. Next year follow the same first two steps to summarize your new team
- 5. Open the Stat View and open your previously saved record file [File][Open] "records.sts"
- 6. Merge in your new team records and save [File][Save]
- 7. Repeat each year



Plotting Stats)

You can plot any stat in the Stat Viewer with one click. Simply highlight the column you wish to plot and press the plot icon. Note: you cannot plot if the Game Form is open.





Chapter 3 Troubleshooting

Installation Problems

If you have any problems installing the program you probably already have some of the system files *TurboStats* uses on your hard disk. TurboStats uses three DLL's and two VBX system files: VBRUN003.DLL, COMMDLG.DLL, SETUPKIT.DLL, GRID.VBX, THREED.VBX. When the setup program is installing files it is also checking the dates of the files in your system directory. If the file is not already installed then TurboStats installs it. If the file already exists but is older than the file on the TurboStats install disk then the install program attempts to write over the older file. If you are not using SHARE or VSHARE.386 and you are running another program that is using these files then setup cannot overwrite them. Also, some anti-virus protection programs might prevent updating files that are already on your system. Here's what you should try: (in the order written)

- Exit out of Windows, disable all anti-virus software and reboot your computer then try
 to install again before you run any other programs
- If the message "cannot copy file ??" is displayed before setup crashes then try the following: Rename the file ?? in the System directory and try again
- If you get an error "threed.vbx is out of date" then make sure a copy of that file (threed.vbx) is not in your C:\WINDOWS directory. If it is then delete it. (It was put there by another software program you installed). Threed.vbx should only be in the system directory.

Cannot Load DLL Message or You Can't Get Past "Initializing Setup"

Delete the file setup1.exe from your c:\windows directory. This is an install program from another software program you loaded. After you delete the file run setup again.

One or more Visual Basic Applications are running

TurboStats is a Visual Basic application that uses many of the same systems files as other Windows programs. If you get this message during installation it means that our installation program might not be able to update some system files as they may be in use by Windows. Close all other programs that are running. If you still get this message press Ctrl> Alt> Del and look at the programs running in the task manager. Only systray and explorer are required to be running. Try selecting the other running applications and choosing End Task to shut them down. If you still can't install then your may have a virus program or hidden program running that you probably got from the Internet. Choose [Shut Down] and the Restart in MS DOS mode choice. Then type in the following line

DEL C:\WINDOWS\SYSTEM\VBRUN300.DLL

EXIT

At this point Windows will restart and you will receive a message that program XYZ cannot start because vbrun300.dll is missing. Make sure that XYZ is an application you want running on your system. You can install TurboStats at this point.

Subscript out of Range Error Message

If you get this message in the Game Form you did not enter a value for the number of Attack Types in the Team Form. In the top of the Team Form under **Attacks** enter the number 1.

Printing Problems

Stats overlap: You should auto-adjust your grid prior to printing to assure that the printed fonts will not overlap. Note: screen fonts may actually appear larger or smaller than printed fonts. Auto-adjust uses the printed font size for spacing.

Changing portrait or landscape does not work: Some printer drivers do not support this option from within an application. Solution: change the page orientation using the control panel prior to starting TurboStats.

Nothing prints or program crashes while printing: Open the Windows Control panel and disable the Print Manager selection.

Printing to a network printer:

TurboStats must print to an lpt port. When making your network printing selections you must capture a printer port like lpt2 or lpt3 using the following commands:

- Start > Settings > Printers
- Click once on your network printer icon
- Select File > Properties
- Click "Details" tab
- Copy the printer path from the "Print to the following post" text box
- Click "Capture Printer Port" button
- Select LPT2. 3 or 4
- Click in the path box and enter the network printer path you copied
- Check reconnect at login
- Press OK
- Now click the down arrow under "print to the following port" and choose the LPT2,3, 4
- All other applications will work with this setup. Even DOS programs.

Printing Error #5

Question: *I get printer error #5 when printing to my Laserjet 4050, 8150 and other NEW HP Printers.* **Answer:** There have been errors reported with the new HP printer drivers. Get the latest driver from HP or install another laserjet driver like the 4000, Laserjet III or Laserjet V. You can leave both drivers on your system connected to the same printer port... If your printing over a network make sure you connect the printer to an LPT port.

Printing to a USB Printer

At the current time TurboStats 16 bit programs will not print to a USB connected printer. Use a parallel printer cable and set the printer to print to LPT1. This limitation does not affect Windows XP users.

Hiding the Start Menu on a 640x480 Display (blocks some of the screen)

If you are running Windows 95 and you are running in the Display Mode of 640×480 (VGA) you may have problems viewing data on the bottom due to the start menu. Set your start menu to Auto Hide by right clicking your mouse on a clear area of the Start menu and selecting Properties. Choose either Auto Hide or check off Always on Top.

Creating an Icon on the Desktop

- 1. Select Start> Programs>TurboStats and right click on TurboStats for Volleyball
- 2. Choose COPY from the menu
- 3. Right click anywhere on the desktop and choose PASTE SHORTCUT

Starting up TurboStats with Your Team File Loaded

Use the above example to create your icon then right click on the icon and choose Properties. Add your team file name after volley.exe on the command line example c:\volley\volley.exe sample.tm

Technical Support

In the unlikely event that you have any problem installing or using *Turbo*Stats you should do the following:

- Read the manual
- Check the on-line help at http://www.turbostats.com then choose New SUPPORT Site.
- If you cannot resolve your problem then:
 - Send us email message at turbostats@aol.com
 - Call the *Turbo*Stats technical support line Monday through Friday 973-334-7828. EXT 4

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